

Expression of Interest - Inviting Proposals

**(SEEKING LICENSE FOR ESTABLISHMENT OF AUTOMATIC VENDING MACHINES
AT NIT ANDHRA PRADESH)**



**National Institute of Technology Andhra Pradesh,
Near National Highway No. 216A, Kadakatla,
Tadepalligudem – 534101
West Godavari District, Andhra Pradesh
www.nitandhra.ac.in/main/tender**

**INVITATION OF PROPOSALS FOR EXPRESSION OF INTEREST
SEEKING LICENSE FOR ESTABLISHMENT OF AUTOMATIC VENDING MACHINES
AT NIT ANDHRA PRADESH**

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TIME SCHEDULE OF VARIOUS TENDER RELATED EVENTS

EoI Document downloading Start date/ Time	16.06.2026 at 05.00PM
EoI Document downloading End date/ Time	07.07.2026 at 03.00PM
Last Date and Time for receipt of proposals	07.07.2026 at 03.00PM
Contact Person	Registrar I/c, NIT Andhra Pradesh, Tadepalligudem. Email: registrar@nitandhra.ac.in
Reference No:	NITANP/SMMMD/TENDER/2026-27/09 Date: 16.06.2026

Signature of the Bidder with stamp

CLARIFICATIONS

Queries, if any, can be made through e-mail only to registrar@nitandhra.ac.in and cc to purchase@nitandhra.ac.in. Queries received via any mode other than e-mail id mentioned above shall not be entertained. The queries should only be sent in the following format on the official letter head of the company.

S. No.	Page No. (TenderRef.)	Clause (Tender Ref.)	Description (TenderRef.)	Query

If there is any addendum/corrigendum related to tenders, it shall only be published on NIT-Andhra Pradesh website (www.nitandhra.ac.in) and <https://eprocure.gov.in>. The Bidders are advised to check NIT-Andhra Pradesh website and Central Public procurement portal regularly. No other mode of notice will be given.

The Bidders are requested to submit the proposals after issue of clarifications duly considering the changes made, if any. Bidders are totally responsible for incorporating/complying the changes/ amendments issued, if any, during pre-bid meeting in their proposals.

If the last date of receiving/opening of the bids coincides with a holiday, then the next working day shall be the receiving/opening date.

The bid along with relevant documents should be attached with original EMD and Tender processing fee. Physical submission of bid only shall be considered.

Sd/-
Associate Dean, P&D (SMMD)
NIT ANDHRA PRADESH

Expression of Interest (Eol)

File No: NITANP/SMMD/TENDER/2026-27/09

Date: 16.06.2026

**Sub: SEEKING LICENSE FOR ESTABLISHMENT OF AUTOMATIC VENDING MACHINES
AT NIT ANDHRA PRADESH**

Sir/Madam,

Proposals are invited from reputed registered Firms/Agencies/Contractors/Suppliers for seeking license (S) against Expression of Interest (EOI) to run Automatic Vending Machines in the campus of NIT Andhra Pradesh. The details of the tender conditions and other terms can be downloaded from the NIT Andhra Pradesh website and Central Public procurement Portal.

The attested copies of all the documents of bid, signed undertaking of Bidder should be submitted offline mode only

**Addressed to:
Tender Box
Material Management Disposal Section,
Sardar Vallabhbhai Patel Administrative Vista Building,
NIT Andhra Pradesh, Near National Highway No.216A,
Kadakatla, Tadepalligudem-534101
West Godavari District, Andhra Pradesh**

The participating Bidder/s shall have to pay tender processing fee (non-refundable) and EMD for the amounts specified in the Statement related to Eol, in the form of DD drawn in favor of the Director, NIT Andhra Pradesh, Tadepalligudem.

Further, the Successful Bidder shall furnish Performance Guarantee as specified in the Statement related to bids, to be paid in the form of BG as mentioned in the Tender Schedule.

The EMD in full will be refunded to all the participants (except to successful bidder). The EMD of the successful bidder/contractor/firm will be released after receiving the performance guarantee which will not carry any interest.

NIT Andhra Pradesh, Tadepalligudem, will not accept the proposals from blacklisted companies or firm/contractor/Private Limited, whose past performance with NIT-Andhra Pradesh was found poor due to delay in similar nature of experience and those with failures, and also against whom there have been adverse reports of sub-standard quality, as defined in the other parts of the bidding documents.

Signature of the Bidder with stamp

Signature of Bidder
(Authorized Signatory)

Stamp:

Date:
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STATEMENT RELATED TO EOI

Bid Document Fee/ Tender Processing Fee (Non-refundable)	Rs. 500/- by way of RTGS/NEFT/DD from any Nationalized bank drawn in favor of the Director NIT Andhra Pradesh, Payable at Tadepalligudem. Account Name: Director NIT Andhra Pradesh A/C No: 35579546371 IFSC Code: SBIN0016305 Submit the payment Receipt for evidence.
EMD	Rs.50,000/- by way of DD from any Nationalized bank drawn in favor of the Director NIT-Andhra Pradesh, Payable at Tadepalligudem. EMD of unsuccessful bidders will be refunded
Bid Validity Period	90 days from the date of opening of proposals
EMD Validity Period	90 days from the date of opening of proposals
Period of furnishing Performance Guarantee	Within 7days from date of receipt of LOA
Performance Guarantee Value	Rs. 50,000/- to be submitted before execution of agreement in the form of BG (or) EMD shall be adjusted towards Security deposit. Security deposit refundable without interest after completion of contract.
Period for signing the contract agreement	Within 15 days from the date of receipt of Contract Order

TENDER SCHEDULE

PREMEABLE:

National Institute of Technology, Andhra Pradesh is the 31st NIT among the chain of NITs started by the Government of India. NIT Andhra Pradesh is established in the state of Andhra Pradesh in the academic year 2015 – 2016.

I. SCOPE OF LICENSE:

Proposals are invited to **SEEKING LICENSE FOR ESTABLISHMENT OF AUTOMATIC VENDING MACHINES** inside the campus of NIT Andhra Pradesh at Tadepalligudem.

II. ELIGIBILITY CRITERIA:

1. The bidder must be a firm or proprietor.
2. The bidder should possess a valid GST Registration Certificate.
3. The bidder should possess a valid PAN.
4. The average annual turnover for FY 2022-23, 2023-24 & 2024-25 shall be at least ₹ 5 Lakhs certified by a Chartered Accountant with UDIN.
5. Audited financial statements (Balance Sheets) for FY 2022-23 to 2024-25 along with relevant Income Tax Returns for AY 2023-24 to 2025-26 shall be submitted
6. Valid FSSAI Certificate.

III. CRITERIA FOR SELECTING THE PROPOSAL:

The following selection criteria shall be considered in chronological order when multiple bidders satisfy the eligibility criteria and fall under the tie. While the assessment in chronological order is made to finalize the bidder and if multiple bidders fall under the tie and the subsequent criteria is assessed at every stage among respective bidders who are under the tie.

1. The bidder must have the same type of ongoing commercial business anywhere in India commenced on or before 31.12.2025.
2. Preference shall be given to bidders operating similar business within premises of Central/State Government/Autonomous Organizations//MNCs/Educational Institutions commenced on or before 31.12.2025 and duly certified by the competent authority.
3. Among such bidders, preference shall be given to those having greater number of such certified by clause (2) commercial establishments as on or before 31.12.2025.
4. The bidder having the highest average annual turnover for FY 2022–23, 2023–24 & 2024–25 (certified by a Chartered Accountant with UDIN).

Signature of Bidder
(Authorized Signatory)

Stamp:

Date:
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SCOPE OF WORK:

Installing Automatic Vending Machines

The scope of work includes installation, operation, and maintenance of automatic vending machines for Snacks & Beverages as mentioned in below table at ten (10) different locations within National Institute of Technology Andhra Pradesh, as specified in Annexure–A. The exact locations shall be identified and allotted by the Licensing Committee or the Competent Authority of the Institute from time to time.

Sr. No.	Name of Item	Unit Price (in Rs)
1.	Beverages	Not Exceeding MRP
2.	Namkins/Chips/Other packed snack items	
3.	Chocolate bars / Protein bars	
4.	Biscuits/Cookies	
5.	Health drinks/Milkshakes in Tetra packs	

Note:

- 1) As per the feedback of end users, any brand may be deleted or added later on by the Institute.
- 2) The above requirement of Vending machines is tentative and may increase/decrease based on the requirement of the Institute.
- 3) The vendor shall make their own arrangements for collecting the payment for the items dispensed through the vending machine and Institute will not be liable for any payments whatsoever.
- 4) Based on the possibility, Institute will provide electricity (through separate meter) and Internet (at nominal fixed charges) if required by the vendor. However, Institute shall not be liable for any disruption in services provided.
- 5) The agency shall ensure uninterrupted service, hygienic conditions, timely replenishment of items, and proper maintenance of the vending machines throughout the contract period.

Signature of Bidder
(Authorized Signatory)

Stamp:

Date:
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GENERAL TERMS & CONDITIONS FOR THE AWARD OF CONTRACT

1. That the products served by the vendor shall be wholesome and clean. The competent authority at any time may check the products for the purpose of this agreement/contract and take away samples free of charge for purposes of inspection, trial or analysis and decision of the competent authority about the desirability or quality of the food items offered for consumption shall be treated as final.
2. License Fee per month Rs.1000/- Per Machine with a non-compounded 5% rate of increase every year. The taxes whichever is applicable are extra as per prevailing statutory regulations imposed by government.
3. Electricity and water charges shall be paid separately as per actual consumption.
4. The license shall be valid for **03 years**, initially for one year, extendable annually subject to satisfactory performance and approval of the competent authority.
5. If either of the parties wants to discontinue the service, a one-month written notice should be given to the other party. No reason needs to be provided.
6. **The vending machines should be operational 24*7.**
7. The vendor shall be required to use electrical equipment/appliances. All expenses shall be borne by the vendor.
8. NIT ANP may call for the advice of the medical officer on matters of hygiene at any time. The vendor strictly needs to abide by the suggestions of the medical officer.
9. Non-Exclusive Clauses: The contract for the vending services shall be on “NON-EXCLUSIVE BASIS” i.e. the Institute shall have right to grant license to more than One licensee to do same /similar Business in the same Premises.
10. The Institute will have right to assess the quality, market price and reasonability of items.
11. The vendor would provide a sufficient number of workers for the uninterrupted disposal of service and shall take all reasonable precautions to see that they are professional, civil, sober and honest in their dealings with all users of their services.
12. The vendor shall only employ in his service, such persons whose antecedents have been verified by the police and who have also been medically examined at the vendor’s own cost and to the satisfaction of the Institute. The vendor shall be required to give an undertaking to the Institute to this effect.
13. The vendor shall provide a list of the persons employed by him with their name, address, photo and other details, to the Institute at the start of the Contract If the vendor desires to change the workers, he needs to inform the Institute and provide the details of the new workers before they start the services.
14. The vendor or his employees will not be permitted to stay overnight in the institute premises.
15. The vendor will ensure & comply with the statutory provisions w.r.t. providing the vending machine services and obtain licenses and regulatory approvals (wherever required).
16. All the returnable equipment’s/items being brought inside the Institute campus invariably have to be entered with the security and a copy should be submitted to the Institute. While taking back such items, only based on these records, the gate pass will be issued.
17. If any employee and/staff member of the vendor in the opinion of NIT ANP, is not rendering proper services, is otherwise guilty of any misdemeanor, alcohol consumption, smoking, or is found otherwise undesirable, the vendor shall forthwith remove that person from the NIT ANP

Signature of Bidder

(Date)

Stamp

Date:

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campus, with immediate effect and replace him with a suitable person.

18. The vendor shall take sole responsibility of paying at least the minimum wages as per Government norms to his employees and also take proper care of their welfare by provisioning leave and other benefits. The vendor should make payment of the wages of his employees through their bank account.
19. The vendor shall not make any additions/alterations in the premises provided by the NIT ANP.
20. The vendor shall maintain a suggestion/complaint box for noting suggestions/complaints, all the time near the machines, for improvement. Such suggestions/complaints should be forthwith acted upon by the vendor. The suggestions/complaint book should be kept open for the inspection of the users and competent authority.
21. All the workers providing the services under this agreement shall be employees of the vendor and the NIT ANP shall not have an employer-employee relationship with the employees of the vendor. The vendor undertakes to keep the NIT ANP, harmless and indemnified against any demand/claim of wages, provident fund, Employees State Insurance and any other such dues of its employees. The relationship between the vendor and NIT ANP is purely contractual and NIT ANP is not responsible and/liable for the employees of the vendor.
22. The caterer shall have no right or interest in the premises allotted for the machines and other allied purposes and he shall have no right or interest to remain in possession thereof at the end of this agreement or on termination thereof at any time.
23. When a student fest will be organized and sponsorship will be taken from the external restaurants or food chain groups, Institute will reserve the right to ask the vendor to be closed on such days.
24. The vendor shall display the menu (as approved by the Institute) prominently.
25. The vendor shall be provided by NIT ANP with necessary area and he/she shall be responsible for the proper maintenance of the premises as well as the other materials (if any) provided by NIT ANP
26. The safety, security, service & maintenance of the Vending machines shall be the sole responsibility of the vendor.
27. The vendor shall ensure that all the vending machines installed at NIT ANP shall be in working condition. In case of any malfunctioning, the same shall be rectified immediately and not later than 7 days.
28. shall make available all other implements for providing service.
29. The vendor should follow rules/guidelines from Central/State Government and Institute.
30. The vendor should operate throughout the contract period irrespective holidays and vacation period.
31. On the expiry/termination of the contract the vendor shall hand-over/vacate physical possession of the space on the date of expiry/termination.
32. Legal disputes, if any, shall be subject to the jurisdiction of the High Court of Andhra Pradesh, Amaravati only.
33. Director, NIT ANP reserves the right to withdraw / relax any of the terms and conditions of the Contract/Agreement to overcome the problem encountered by the contracting parties.
34. If the vendor forfeits the contract before the end of tenure without one-month notice, then the security deposit will not be refunded.
35. In case of any dispute between the parties above, the Director NIT ANP shall have the sole power to appoint an arbitrator whose decision will be final and binding.
36. The vendor is required to vacate the premises by the end of this contract and handover the materials (if any) back, if not asked to do otherwise in written by the competent authority before the end of this contract. Penalty of Rs. 5,000/- per day will be imposed for unauthorized

Signature of Bidder
(Authorized Signatory)

Stamp

Date

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possession. Besides, suitable action will be taken as deemed appropriate by the competent authority.

37. The agreement will automatically get null and void on completion of contract period, if not extended further.
38. NIT ANP will not be liable for loss/damage/penalty etc. due to the actions/inactions of the contractor and the contractor shall be solely liable for payment in respect of such loss/damage/penalty etc.
39. The products supplied through the vending machines shall be of standard qualities and reasonable prices as per Annexure-I.
40. The bidders have to accept all the terms and conditions of this EoI document and it is made known that the bidders quoting for this EoI had impliedly accepted the terms and conditions of this EoI.
41. Penalty Clause:
 - a) **Penalty shall be applicable on breach of following Clauses:**
 - i. Cleanliness and Hygiene: Allotted areas (including storage area) must be maintained with the highest standards of cleanliness and hygiene.
 - ii. Use of Products: Expired products must not be used or served.
 - iii. Approved Items Only: The vendor should only sell items that have been approved by the Licensing Committee and should replenish the items on a regular basis.
 - b) **Penalties for Non-Compliance:**
 - i. First Instance: A penalty at the rate of 5% of the amount of security deposit.
 - ii. Second Instance: A penalty at the rate of 10% of the amount of security deposit.
 - iii. Third Instance: Termination of the contract, with a debarment from participation in tender of NIT ANP for the next 3 years.
 - c) **Penalties outlined above will apply to each individual breach of a clause, and the penalty amounts will be cumulative in the case of multiple breaches.**

LIST OF TENTATIVE LOCATION TO ESTABLISH VENDING MACHINES

S.No	Name of the Location	Quantity
1	Girls Hostels	2
2	Boys Hostels	3
3	MMM Class Room Complex	1
4	Dr.B.R.Ambedkar Central Library	1
5	Administration Building (Central VISTA)	1
6	APJ Abdul Kalam Laboratory complex	1
7	CV Raman Laboratory Complex	1
Total		10